***SCHOOL OF EDUCATION***

***Location Address Mailing Address***

*University Hall North 1200 East Colton Avenue*

*On Brockton Avenue P.O. Box 3080*

*Between University Street & Grove Street Redlands, CA 92373*

***Phone Fax***

*(909) 335-4010 (909) 335-5204*

***COURSE SYLLABUS***

**Course:** EDUC 772

**Course Title:** Clear Administrative Services Credential- CSPEL # 1

**Faculty:**

**Office:**

**Phone:**

**Office Fax:**

**E-mail:**

**Office Hours:**

**CATALOG COURSE DESCRIPTION**

Required of all Clear Administrative Services Credential (CASC) candidates. Working with a mentor, students must demonstrate mastery of the California Professional Standard for Educational Leaders (CPSEL) # 1: **DEVELOPMENT AND IMPLEMENTATION OF A SHARED VISION**

**Course Objectives/Competencies**

1. Candidates will successfully complete 4 hours of mentoring with their University Mentor
2. Candidates will successfully complete 4 hours of mentoring with their Worksite Mentor
3. Candidates will demonstrate mastery of the following, evidenced by a narrative and artifact:
   1. **STANDARD 1: DEVELOPMENT AND IMPLEMENTATION OF A SHARED VISION**

Education leaders facilitate the development and implementation of a shared vision of learning and growth of all students.

Element 1A: Student–Centered Vision

* 1. Leaders shape a collective vision that uses multiple measures of data and focuses on equitable access, opportunities, and outcomes for all students.
  2. 1A-1 Advance support for the academic, linguistic, cultural, social-emotional, behavioral, and physical development of each learner.
  3. 1A-2 Cultivate multiple learning opportunities and support systems that build on student assets and address student needs.
  4. 1A-3 Address achievement and opportunity disparities between student groups, with attention to those with special needs; cultural, racial, and linguistic differences; and disadvantaged socio-economic backgrounds.
  5. 1A-4 Emphasize the expectation that all students will meet content and performance standards.

Element 1B: Developing Shared Vision

* 1. Leaders engage others in a collaborative process to develop a vision of teaching and learning that is shared and supported by all stakeholders.
  2. 1B-1 Embrace diverse perspectives and craft consensus about the vision and goals.
  3. 1B-2 Communicate the vision so the staff and school community understands it and uses it for decision-making.
  4. 1B-3 Build shared accountability to achieve the vision by distributing leadership roles and responsibilities among staff and community.
  5. 1B-4 Align the vision and goals with local, state, and federal education laws and regulations.

Element 1C: Vision Planning and Implementation

* 1. Leaders guide and monitor decisions, actions, and outcomes using the shared vision and goals.

1C-1 Include all stakeholders in a process of continuous improvement (reflection, revision, and modification) based on the systematic review of evidence and progress.

* 1. 1C-2 Use evidence (including, but not limited to student achievement, attendance, behavior and school climate data, research, and best practices) to shape and revise plans, programs, and activities that advance the vision.
  2. 1C-3 Marshal, equitably allocate, and efficiently use human, fiscal, and technological resources aligned with the vision of learning for all students.

**Required Reading:**

*The California Professional Standards for Educational Leaders* (CPSEL) #1

Schmoker, M. (2016). *Leading with focus: Elevating the essentials for school and district improvement*. ASCD: Alexandria, VA.

**Assessment:**

|  |  |
| --- | --- |
| **Activity** | **Points** |
| University supervisor mentor confirmation | 20 |
| Worksite supervisor mentor confirmation | 20 |
| CPSEL #1 assignment completion | 60 |
| **TOTAL** | **100** |

**Grading: 80-100 = Credit**

**Schedule:**

|  |  |  |
| --- | --- | --- |
| Session | Activity | Assignment |
| 1  Group | Orientation  Mentoring | Read CPSEL #1  Read Schmoker Ch 1 |
| 2  Online | CSPEL # 1 review  Participate in CPSEL Discussion  Mentoring | CPSEL element #1A  Read Schmoker Ch 2 |
| 3  1:1 | Participate in CPSEL Discussion  Mentoring | CPSEL element #1B  Read Schmoker Ch 3 |
| 4  Online | Schomker Review  Mentoring | CPSEL element # 1C |
| 5  Group | Learning Plan Review  Mentoring | CSPEL #1 Reflection Essay Due |

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Name:

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***CPSEL #1 Rubric***

***An “A” (60) CPSEL #1***

* **Is presented on the CPSEL #1 Form**
* **Specifies how the candidate will master the CPSEL standard**
* **Specifies an appropriate artifact for the CPSEL standard**
* **Specifies how the candidate will master the CPSEL elements**
* **Specifies an appropriate artifact for each CPSEL element**
* **The standard mastery form and artifacts are posted on Moodle**

**Or downloaded to a flash drive or CD**

***a “B” (50) CPSEL #1***

Is missing one of the rubric elements

***a “C” (40) CPSEL #1***

Is missing two or more of the rubric elements

***Based on this rubric, the CPSEL #1 is evaluated as***

***of 50 possible points.***

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***Mentoring Confirmation Form***

**Candidate name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**(printed)**

**I certify that I performed mentoring for the undersigned candidate on the date indicated.**

**Mentor Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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**Candidate name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**(printed)**

**I certify that I received mentoring from the above mentor on the date indicated.**

**Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**