

University of Redlands
School of Education
Educational Administration Program

Comprehensive Exam Rubric

	Exceeded Standard (4)	Met Standard (3)	Standard Nearly Met (2)	Standard Not Met (1)	Score
CAPE #1: Visionary Leadership Education leaders facilitate the development and implementation of a shared vision of learning and growth of all students.	Clarity of thought, shows understanding of scenario of applying CAPE #1	Completes the assignment, but explanations may be slightly ambiguous or unclear of applying CAPE #1	Omits significant parts or fails to complete, may misuse scientific terms, representations may be incorrect or omitted, incorrect or incomplete in analysis, inferences and conclusions of applying CAPE #1.	Explanation is unclear, incorrect usage of vocabulary and ideas of applying CAPE #1	
CAPE # 2: Instructional Leadership Education leaders shape a collaborative culture of teaching and learning informed by professional	Clarity of thought, shows understanding of scenario of applying CAPE	Completes the assignment, but explanations may be slightly	Omits significant parts or fails to complete, may misuse	Explanation is unclear, incorrect usage of vocabulary and ideas of	

standards and focused on student and professional growth.	#2	ambiguous or unclear of applying CAPE #2	scientific terms, representations may be incorrect or omitted, incorrect or incomplete in analysis, inferences and conclusions of applying CAPE #2.	applying CAPE #2	
CAPE #3: Management & Learning Environment Education leaders manage the organization to cultivate a safe and productive learning and working environment. Including an educational justice perspective.	Clarity of thought, shows understanding of scenario including elements of applying CAPE #3	Completes the assignment, but explanations may be slightly ambiguous or unclear of applying CAPE #3	Omits significant parts or fails to complete, may misuse scientific terms, representations may be incorrect or omitted, incorrect or incomplete in analysis, inferences and conclusions of applying CAPE #3	Explanation is unclear, incorrect usage of vocabulary and ideas of applying CAPE #3.	
CAPE #4: Family & Community Engagement	Clarity of thought, shows	Completes the assignment,	Omits significant	Explanation is unclear,	

<p>Education leaders collaborate with families and other stakeholders to address diverse student and community interests and mobilize community resources.</p>	<p>understanding of scenario including elements of applying CAPE #4.</p>	<p>but explanations may be slightly ambiguous or unclear of applying CAPE #4.</p>	<p>parts or fails to complete, may misuse scientific terms, representations may be incorrect or omitted, incorrect or incomplete in analysis, inferences and conclusions of applying CAPE #4.</p>	<p>incorrect usage of vocabulary and ideas of applying CAPE #4.</p>	
<p>CAPE #5: Ethics and Integrity Education leaders make decisions, model, and behave in ways that demonstrate professionalism, ethics, integrity, justice, and equity and hold staff to the same standard.</p>	<p>Clarity of thought, shows understanding of scenario including elements of applying CAPE #5</p>	<p>Completes the assignment, but explanations may be slightly ambiguous or unclear of applying CAPE #5</p>	<p>Omits significant parts or fails to complete, may misuse scientific terms, representations may be incorrect or omitted, incorrect or incomplete in analysis, inferences and conclusions of applying</p>	<p>Explanation is unclear, incorrect usage of vocabulary and ideas of applying CAPE #5.</p>	

			CAPE #5		
CAPE #6: External Context and Policy Education leaders influence political, social, economic, legal and cultural contexts affecting education to improve education policies and practices.	Clarity of thought, shows understanding of scenario including elements of applying CAPE #6.	Completes the assignment, but explanations may be slightly ambiguous or unclear of applying CAPE #6.	Omits significant parts or fails to complete, may misuse scientific terms, representations may be incorrect or omitted, incorrect or incomplete in analysis, inferences and conclusions of applying CAPE #6.	Explanation is unclear, incorrect usage of vocabulary and ideas of applying CAPE #6.	
Coherence & Focus					
APA citation style	Clear communication, of process and critique; logical sequence, strong supporting information effectively presented, smooth transitions,	Main ideas and purpose are evident, supporting information is incorporated, overall presentation fits together well.	Material is somewhat general or vague, supporting information is not evident, paragraphs structured satisfactorily	A clear sense of direction is lacking; material presented is not effectively organized; not acceptable for graduate level work.	

	engaging to reader.				
Overall coherence – connection between various segments of your fully developed response. Clear and logical transitional phrases. Relatively well developed grammar, spelling, punctuation	Virtually free of punctuation, spelling, capitalization errors.	Contains only occasional punctuation, spelling, and/or capitalization errors.	Contains several punctuation, spelling, and/or capitalization errors.	Frequent errors in spelling and capitalization; intrusive and/or inaccurate punctuation.	
Command of language & vocabulary usage	Exceptional vocabulary range, accuracy, and correct and effective word usage.	Good vocabulary range and accuracy of usage	Limited vocabulary; choices lack grasp of diction; usage is inaccurate	Extremely limited vocabulary;	