



## *Instructions for How to Submit Questions for the Hearing Panel*

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The parties may want to submit questions to the Hearing Panel to ask the parties investigators or witnesses in advance of the Hearing on their behalf.

- Questions and topics should be open-ended, relevant to the case, and generally follow the format of Who, What, Where, When, and Why.
- Questions and topics for themselves and the other party. The parties are not required to commit to participate at this juncture, but are encouraged to prepare for the eventuality that they and the other party will testify.

Questions for the Respondent:

- Please suggest any specific questions you believe the Hearing Panel should ask the Respondent and why.
- Please suggest any topics about which you believe the Hearing Panel should question the Respondent and why.

Questions for the Complainant:

- Please suggest any specific questions you believe the Hearing Panel should ask the Complainant and why.
- Please suggest any topics about which you believe the Hearing Panel should question the Complainant and why.

Questions for the Investigators:

- Please suggest any specific questions you believe the Hearing Panel should ask the Investigators and why.
- Please suggest any topics about which you believe the Hearing Panel should question the Investigators and why.

Questions for the Witnesses:

Witness Name - For each witness for whom you wish to propose questions and/or topics. Character witnesses are not allowed. All witnesses must have been present during the incident or have pertinent information regarding the incident. Provide the individual's name and the following questions.

- Please suggest any specific questions you believe the Hearing Panel should ask the Witnesses and why.
- Please suggest any topics about which you believe the Hearing Panel should question the Witnesses and why.

Submitting questions in advance can assist the Hearing Panel and yourself in preparation for the Hearing. However, is **NOT** required. You have the right to personally question or cross-examine investigators, the other party, and any witnesses in the Hearing.

*Questions must be submitted to the Director of Equity and Title IX,  
five (5) calendar days prior to the Hearing date via email.*