UNIVERSITY OF Redlands

Name:

CPSEL Sub-Standard 3 Mastery

Directions: Confirm mastery of Standard # 3's sub-standards by describing an assignment, reading, or activity completed in this program.   Use Times New Roman, Font #12, single spaced, no bolding.

	Standard/sub-standard	Class Activity/Assignment • if an assignment is used, enclose and label it with the standard/sub-standard number • if an activity is used, specify in which class it took place. (no attachment necessary) • if course reading is used, specify the book (no attachment necessary)
3.0	Ensuring management of the organization, operations, and resources for a safe, efficient, and effective learning environment.	Fieldwork project
3.1	Sustain safe, efficient, clean, well-maintained, and productive school environment that nurtures student learning and supports the professional growth of teachers and support staff.	
3.2	Utilize effective and nurturing practices in establishing student behavior management systems.	EDUC 674 Case Study
3.3	Establish school structures and processes that support student learning.	
3.4	Utilize effective systems management, organizational development, and problem-solving and decision-making techniques	
3.5	Align fiscal, human, and material resources to support the learning of all subgroups of students.	EDUC 676 Personnel Officer Interview
3.6	Monitor and evaluate the program and staff	EDUC 676 Evaluation assignment
3.7	Manage legal and contractual agreements and records in ways that foster a professional work environment and secure privacy and confidentiality for all students and staff.	EDUC 676 Negotiations assignment/discussion reflection