



Application for Sabbatical Leave – School of Business, School of Education
Due September 12, 2016, Academic Affairs Office

Please review the guidelines for sabbaticals as stated in the Faculty Handbook, §4.2.5.

Name: _____ Department: _____

Requested Period of Sabbatical (check one box)<

Full Year (at 3/4 pay): AY 2017-2018
One Semester (at full pay): Fall 2017, Spring 2018
Split (at 3/4 pay): 1st Half (Fall 2017, Spring 2018), 2nd Half (Fall 2017, Spring 2018)

Date of last sabbatical: _____ Attach Précis from last sabbatical to this application.

Title of Proposed Project:

Use this space to provide a brief proposal abstract. Attach a more detailed proposal to your application.

I understand that at the completion of a sabbatical leave, I am required to submit a detailed report of the results of the supported activity. I also understand that accepting a sabbatical leave obligates me to return to my faculty position for at least one full year. I agree to meet these and all other provisions of the University's Sabbatical Leave Policy.

Applicant's Signature: _____ Date: _____

Dean's Signature: _____ Date: _____

[In signing, the Dean indicates that he or she has approved the proposal and has developed a plan to cover teaching and other responsibilities of this faculty member during the period of the proposed sabbatical.]

To complete your application please return the following to Cheryl McIntosh in Academic Affairs:

- *This completed form (please use this as the title page of your application)
*Current CV
*Detailed proposal for this sabbatical
*Précis from last sabbatical

For official use only

Chair, Faculty Review Committee: _____ Date: _____

Academic Affairs: _____ Date: _____

Board of Trustees Action: _____ Date: _____